



Request for Quotations (RFQ)

Issue Date: 14 September 2021

Closing Date: 17 September 2021

Closing Time: 1000hrs

Quotations are hereby invited from reputable suppliers that are also registered with the Procurement Regulatory Authority in line with Section 4(2) of the PPDPA Regulations for the Supply and Delivery of the following:

NB* Site visits will be done on any other day from 1000hrs-1500hrs

ICT

Item	Description	QTY	Station (Delivery Point)	REQ No
1	Installation of network points	55points	head office	44128
2	Installation of voice extensions	32	head office	44129
3	Magic keyboard and pen for ipad pro	1	Head office	44126
4	HP Laptop Core i7 Ram 32, SSD1TB Windows 10 Licensed Processor 2,4 Sreen 15.6 Webcam built in Built in Microphone Carry Case black	1	Head Office	44131

Instructions and Conditions to bidders

1. Clearly state Validity of the quotation (strictly 30 days after closing date)
2. State Delivery period(7-days after order)

3. Proof of PRAZ Registration on the relevant category

4. Clearly state payment terms- Strictly after delivery (ZINWA will pay its suppliers within 10 days after acceptance)

N.B. Due to the Covid-19 pandemic, ZINWA would preferably want bidders to make electronic Submissions(PDF format) on the following email indicating the requisition number rfq@zinwa.co.zw to prevent the spread of the disease. However, ZINWA will still accept physical submissions in clearly labelled and sealed envelopes that will be dropped at ZINWA Head Officer Block 4 East, Celestial Park, Borrowdale Road, Harare on or before the date and time of RFQ closing.